



Dona Ana Title Co., Inc.
GF # ACCIRC

Paseo Village Homeowners Association, Inc.

by UNANIMOUS CONSENT

Policy Resolution Number 2021.1209.1/6

Relating to Official the "Official Adoption of Parliamentary Authority "

WHEREAS, Article V of the By-Laws for Paseo Village Homeowners Association, Inc. ("By-Laws") assigns the Board of Directors ("Board") all the powers and duties necessary for the administration of the affairs of the Paseo Village Homeowners Association, Inc. ("Association") and states that the Board may do all such acts and things, except those matters that the Board is prohibited by law, or by these By-Laws, or by the Declaration of Protective Covenants;

WHEREAS, Article VI of the By-Law provides that the directors shall exercise their powers and duties in good faith and in the best interest of the Association and its members:

WHEREAS, the Board of Directors wishes to establish standards for the operation and governance of the Association that serve as guiding principles for both volunteer leaders and members of the Association; and,

WHEREAS, The Board has determined that it is in the best interests of the Association and the Association's members to adopt "Official Adoption of Parliamentary Authority"

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby adopts "*Official Adoption of Parliamentary Authority*," as a guide to the relationship between the Association and its members. **Parliamentary Authority** — The rules contained in the current edition of **Robert's Rules of Order Newly Revised** shall govern Paseo Village Homeowners Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt. The Association shall use Robert's Rules of Order as produced and promoted by The Robert's Rules Association. The web address is: www.RobertsRules.com



2210806
NOTICE

APR 13, 2022 12:56:33 PM PAGES: 19
Deputy: Edward Kriner

Amanda López Askin, County Clerk, Dona Ana, NM





Dona Ana Title Co., Inc.
GF # ACC12C

Paseo Village Homeowners Association, Inc.

by UNANIMOUS CONSENT

Policy Resolution Number 2021.1209.1/6

Relating to Official the “Official Adoption of Parliamentary Authority ”

WHEREAS, Article V of the By-Laws for Paseo Village Homeowners Association, Inc. (“By-Laws”) assigns the Board of Directors (“Board”) all the powers and duties necessary for the administration of the affairs of the Paseo Village Homeowners Association, Inc. (“Association”) and states that the Board may do all such acts and things, except those matters that the Board is prohibited by law, or by these By-Laws, or by the Declaration of Protective Covenants;

WHEREAS, Article VI of the By-Law provides that the directors shall exercise their powers and duties in good faith and in the best interest of the Association and its members:

WHEREAS, the Board of Directors wishes to establish standards for the operation and governance of the Association that serve as guiding principles for both volunteer leaders and members of the Association; and,

WHEREAS, The Board has determined that it is in the best interests of the Association and the Association’s members to adopt “Official Adoption of Parliamentary Authority”

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby adopts “*Official Adoption of Parliamentary Authority*,” as a guide to the relationship between the Association and its members. **Parliamentary Authority** — The rules contained in the current edition of **Robert’s Rules of Order Newly Revised** shall govern Paseo Village Homeowners Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt. The Association shall use Robert’s Rules of Order as produced and promoted by The Robert’s Rules Association. The web address is: www.RobertsRules.com

Resolution Type: Custom: Rules and Regulations - Conducting Meetings
 Motion Number: 2021.1209.1
 Resolution Number: 2021.1209.1/6
 Pertaining to: "Official Adoption of Parliamentary Authority"
 Duly Adopted at a meeting of the board of Directors held: December 9th, 2021

Motion by: Kraig Carpenter

Seconded by: Ron Lotito

	VOTE: YES	VOTE: NO	ABSTAIN	ABSENT
_____ President <i>Kraig Carpenter</i>	✓	_____	_____	_____
_____ Vice President <i>Ron Lotito</i>	✓	_____	_____	_____
_____ Treasurer <i>Tommy Higgins</i>	✓	_____	_____	_____
_____ Secretary <i>David Camp</i>	✓	_____	_____	_____
_____ Member At Large <i>Ron Miller</i>	✓	_____	_____	_____

ATTEST:

_____ *David Camp*

Secretary

Date: 12/11/21



Filed: Google Workspace Secretary File.
Book of Minutes: 2021.12.09
Book of Resolutions: 2021.1209.1/6

Date of Recordation: _____ Corporate Seal:

Resolution 2021.1209.1/6 action points are:

1. Simply it “Officially” recognizes the long held custom PVHA has of using Robert’s Rules of Order as the official Parliamentary Authority when conducting meetings of the Association and specifically uses The Roberts Rules Association found online at www.RobertsRules.com as the only recognize source.



Paseo Village Homeowners Association, Inc.

by UNANIMOUS CONSENT

Policy Resolution Number 2021.1209.2/6

Relating to Adoption of “Official Adoption of Contact Designation”

WHEREAS, Article V of the By-Laws for Paseo Village Homeowners Association, Inc. (“By-Laws”) assigns the Board of Directors (“Board”) all the powers and duties necessary for the administration of the affairs of the Paseo Village Homeowners Association, Inc. (“Association”) and states that the Board may do all such acts and things, except those matters that the Board is prohibited by law, or by these By-Laws, or by the Declaration of Protective Covenants;

WHEREAS, Article VI of the By-Law provides that the directors shall exercise their powers and duties in good faith and in the best interest of the Association and its members:

WHEREAS, the Board of Directors wishes to establish standards for the operation and governance of the Association that serve as guiding principles for both volunteer leaders and members of the Association; and,

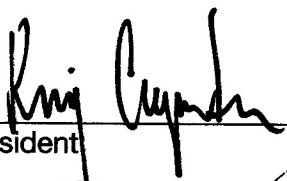
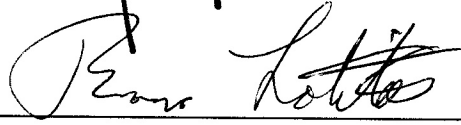

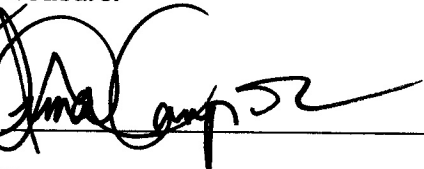

WHEREAS, The Board has determined that it is in the best interests of the Association and the Association’s members to adopt “*Official Adoption of Contact Designation*”

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby adopts “*Official Adoption of Contact Designation*,” as a guide to the relationship between the Association and its members.

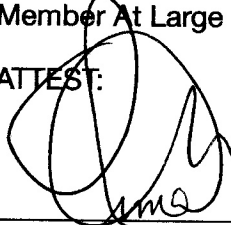
Resolution Type: Custom: Rules and Regulations - Designated Contact and Voting
 Motion Number: 2021.1209.2/6
 Resolution Number: 2021.1209.2/6
 Pertaining to: "Official Adoption of Contact Designation"
 Duly Adopted at a meeting of the board of Directors held: December 09th, 2021.

Motion by: Kraig Carpenter

Seconded by: Paula Miller

	VOTE: YES	VOTE: NO	ABSTAIN	ABSENT
 _____ President	✓	_____	_____	_____
 _____ Vice President	✓	_____	_____	_____
 _____ Treasurer	✓	_____	_____	_____
 _____ Secretary	✓	_____	_____	_____
 _____ Member At Large	✓	_____	_____	_____

ATTEST:



 Secretary

Date: 12/9/21



Filed: Google Workspace Secretary File.
Book of Minutes: 2021.12.09
Book of Resolutions: 2021.1209.2/6

Date of Recordation: _____ Corporate Seal:

Resolution 2021.1209.2/6 action points are:

1. **Requires a single legal designated contact person.** Requires all lot owner(s) to designate a single contact person in the household/business who will officially conduct any business of the Association. Although, any legal owner may sign an Official Ballot there shall only be 1 legal designated contact person. Members that fail to register are considered abstentions per RONR. Assures members they may change their registration status at any time.



Paseo Village Homeowners Association

Preface

- You are required, within ¹⁵ days, to notify the Secretary of any change in your legal mailing address.
- You may change your designated contact or voter status at anytime, during normal business hours.
- You may register and proxy (assign your vote) to any other another person you choose.
- You are required to register your legal mailing address but are not required to vote and can abstain.
- You understand if you abstain your vote will not be counted "For or Against" any issues.
- Even if you Abstain from Voting we are required to notify you of any changes in the Article of Incorporation, Covenants or By-Laws by a paper ballot mailed to your address of record.
- Undesignated Voters are automatically entered as abstentions until you change your status.
- Paseo Village Covenants, By-Laws and Rules and Regulations documents are posted online and available at: www.PaseoVillage.org so that you can keep current with Community activities and management decisions.

Designated Contact Person

State law and our By-Laws require owners to register and designate a single contact person to receive the associations legal information.

1. Legal owners name: _____

2. Legal owners name: _____

The Property address is: _____

Check here if the Property Address is the same as the legal mailing address, or if different, provide the legal mailing address: _____

The Designated Contact Person is: _____

The Designated Contact Persons email address is: _____

Designated Voter

When voting community issues the association emails or US mails information and ballots to the Designated Voter. Multiple legal owners: Either husband or wife may sign an Official Ballot. Corporate owners: Only the authorized designated corporate official may sign an Official Ballot. 1 vote per lot.

I (we) Abstain from Voting. Check this box, sign and date.

The Designated Voter is: _____

The Designated Voters email address is: _____

Owners Name: _____ Date: _____



Paseo Village Homeowners Association, Inc.

by UNANIMOUS CONSENT

Policy Resolution Number 2021.1209.3/6

Relating to Adoption of “Procedures for Voting on Community Documents”

WHEREAS, Article V of the By-Laws for Paseo Village Homeowners Association, Inc. (“By-Laws”) assigns the Board of Directors (“Board”) all the powers and duties necessary for the administration of the affairs of the Paseo Village Homeowners Association, Inc. (“Association”) and states that the Board may do all such acts and things, except those matters that the Board is prohibited by law, or by these By-Laws, or by the Declaration of Protective Covenants;

WHEREAS, Article VI of the By-Law provides that the directors shall exercise their powers and duties in good faith and in the best interest of the Association and its members:

WHEREAS, the Board of Directors wishes to establish standards for the operation and governance of the Association that serve as guiding principles for both volunteer leaders and members of the Association; and,

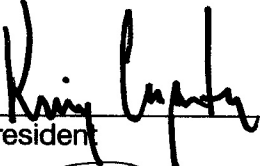
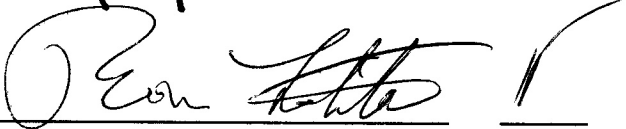
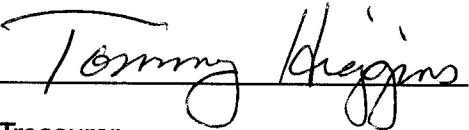

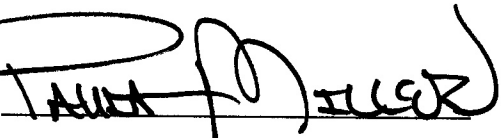
WHEREAS, The Board has determined that it is in the best interests of the Association and the Association’s members to adopt “*Procedures for Voting on Community Documents*”

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby adopts “*Procedures for Voting on Community Documents*,” as a guide to the relationship between the Association and its members.

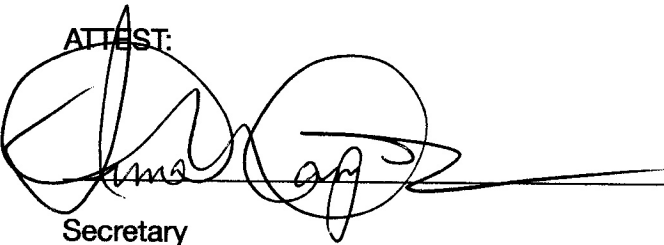
Resolution Type: Custom: Rules and Regulations - Voting
 Motion Number: 2021.1209.3/6
 Resolution Number: 2021.1209.3/6
 Pertaining to: "Procedures for Voting on Community Documents"
 Duly Adopted at a meeting of the board of Directors held: December 09th, 2021.

Motion by: Kraig Carpenter

Seconded by: Irma Campos

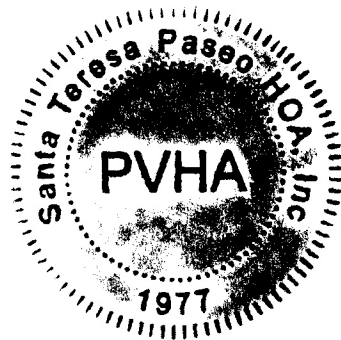
	VOTE: YES	VOTE: NO	ABSTAIN	ABSENT
 _____ President	✓	_____	_____	_____
 _____ Vice President	✓	_____	_____	_____
 _____ Treasurer	✓	_____	_____	_____
 _____ Secretary	✓	_____	_____	_____
 _____ Member At Large	✓	_____	_____	_____

ATTEST:



 Secretary

Date: 12/9/21



Filed: Google Workspace Secretary File.
Book of Minutes: 2021.12.09
Book of Resolutions: 2021.1209.3/6

Date of Recordation: _____ Corporate Seal:

Resolution 2021.1209.3/6 action points are:

1. **Requires Voting by U.S. Mail** with paper ballots on any change in the Community Documents (**Articles of Incorporation, Covenants and By-Laws**) even if a physical meeting is called for the purpose of discussion. Requires all ballots to have the name and address of the registered voter and the deadline on the ballot. Requires ballots be mailed no less than 30 days or more than 50 days before the stated and printed Deadline. Thus, assuring each lot owner they received their ballot. Does not apply to General Elections or other types of voting issues.
2. **Members must Register to Vote.** Requires all Lot owners to designate a single contact person in the household who will conduct their voting. Members that fail to register to vote are considered abstentions per Roberts Rules of Order. Assures members they may change their registration status at any time.
3. **Failure of a new property owner** to notify the association secretary of their official address within 30 days of a change in ownership, in accordance our By-Laws, results in a violation of the Rules and Regulations and a fine of \$25.
4. **Requires ballots that are** returned “signed but unmarked” or “unsigned but marked” to be entered and recorded as an “abstentions.” Thus, in compliance with Robert’s Rules of Order [RONR (10th ed.), p. 400, l. 2-4; p. 416, l. 14-17; PL, p. 227] and per our Covenants and By-Laws.
5. **Requires ballots unreturned by the deadline** to be entered and recorded as an abstentions.
6. **Requires an Elections Committee** of 3 members selected, by volunteer or appointment if no member(s) volunteer, from the membership to tally the ballots.

Our intention was not too fine everyone, but to simply get the ballots back. Whether you vote YES or NO, Proxy, or Absentee, or Abstained is of no consequence. The Board will know you saw the ballot.

NM Law 47-16-9-A. “The association shall provide for votes to be cast in person, by absentee ballot or by proxy and may provide for voting by some other form of delivery.”

D. Where directors or officers are to be elected by members, the bylaws may provide that such elections may be conducted by mail.

E. Votes cast by proxy and by absentee ballot are valid for the purpose of establishing a quorum.

NM Law 47-16-7F Board members and officers; duties; budget. “The board shall provide to all lot owners a statement included with a copy of the annual budget listing all fees and fines that may be charged to a lot owner by the association or any management company retained by the association to act on behalf of the association, including charges for a disclosure certificate pursuant to Subsection H of Section 47-16-12 NMSA 1978.

NMSA 47-16-17 “...or sent by mail not less than ten and no more than fifty days before the meeting. If sent by mail, the notice shall be deemed to be delivered when addressed to a lot owner at the address as it appears in the association's records and deposited in the United States mail, postage prepaid.



Paseo Village Homeowners Association, Inc.

by UNANIMOUS CONSENT

Policy Resolution Number 2021.1209.4/6

Relating to “Officially Restricted Symbols ”

WHEREAS, Article V of the By-Laws for Paseo Village Homeowners Association, Inc. (“By-Laws”) assigns the Board of Directors (“Board”) all the powers and duties necessary for the administration of the affairs of the Paseo Village Homeowners Association, Inc. (“Association”) and states that the Board may do all such acts and things, except those matters that the Board is prohibited by law, or by these By-Laws, or by the Declaration of Protective Covenants;

WHEREAS, Article VI of the By-Law provides that the directors shall exercise their powers and duties in good faith and in the best interest of the Association and its members:

WHEREAS, the Board of Directors wishes to establish standards for the operation and governance of the Association that serve as guiding principles for both volunteer leaders and members of the Association; and,

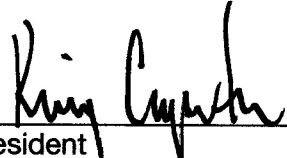
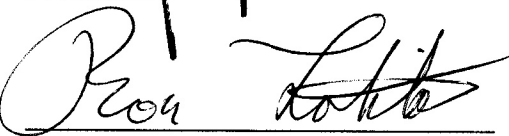
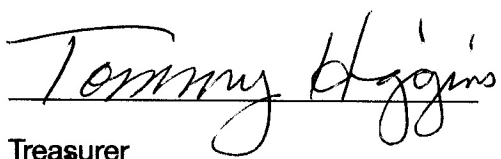

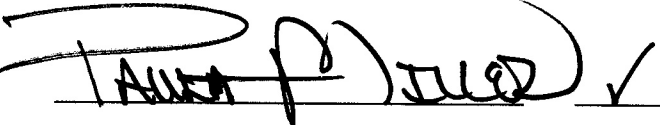
WHEREAS, The Board has determined that it is in the best interests of the Association and the Association’s members to adopt “Officially Restricted Symbols”

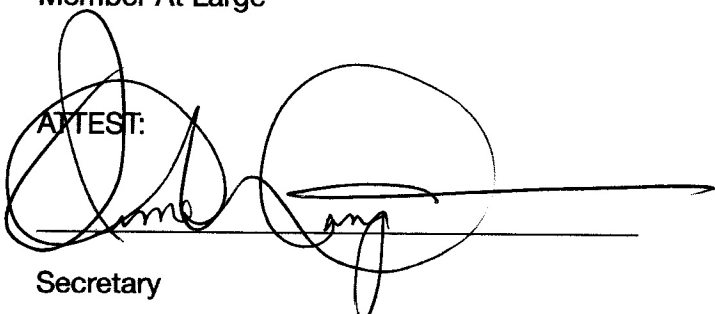
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby adopts “*Officially Restricted Symbols,*” as a guide to the relationship between the Association and its members.

Resolution Type: Custom: Rules and Regulations - Officially Restricted Symbols
 Motion Number: 2021.1209.4
 Resolution Number: 2021.1209.4/6
 Pertaining to: "Officially Restricted Symbols"
 Duly Adopted at a meeting of the board of Directors held: December 9th, 2021

Motion by: Kraig Carpenter

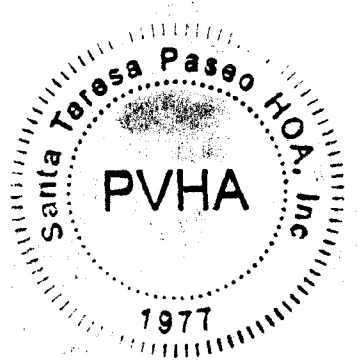
Seconded by: Tommy Higgins

	VOTE: YES	VOTE: NO	ABSTAIN	ABSENT
 _____ President	✓	_____	_____	_____
 _____ Vice President	✓	_____	_____	_____
 _____ Treasurer	✓	_____	_____	_____
 _____ Secretary	✓	_____	_____	_____
 _____ Member At Large	✓	_____	_____	_____

ATTEST:


 Secretary

Date: 12/9/21



Filed: Google Workspace Secretary File.
Book of Minutes: 2021.12.09
Book of Resolutions: 2021.1209.4/6

Date of Recordation: _____ Corporate Seal:

Resolution 2021.1209.4/6 action points are:

1. It “Officially” recognizes “Restricted Symbols” Unless prohibited by law. Requires members displaying national flags to observe US and International Flag etiquette. Denys residents from displaying any manner of “offensive” or “hate” symbols or images including: signs, flags, “expressionist art”, etc. anywhere on any lot including the exterior or interior window of a home if visible from the street, common area and or open space. Example: Satanic symbols, Nazi Germany swastika’s, Confederate rebel flags and Country battle flags or “flags of war”, this Rule excludes any Native American swastika and or Zia symbols if displayed by a member of a New Mexican tribal band. Member must be a current registered member of the tribe. Requires members displaying national flags to observe US and International Flag etiquette. Disputes of the rules will be determined by the Board of Directors and over ruled by a petition signed by 2/3rds of the membership.”



Paseo Village Homeowners Association, Inc.

Policy Resolution Number 2021.1209.5/6

Relating to the “Official Adoption of Square Payment”

WHEREAS, Article V of the By-Laws for Paseo Village Homeowners Association, Inc. (“By-Laws”) assigns the Board of Directors (“Board”) all the powers and duties necessary for the administration of the affairs of the Paseo Village Homeowners Association, Inc. (“Association”) and states that the Board may do all such acts and things, except those matters that the Board is prohibited by law, or by these By-Laws, or by the Declaration of Protective Covenants;

WHEREAS, Article VI of the By-Law provides that the directors shall exercise their powers and duties in good faith and in the best interest of the Association and its members:

WHEREAS, the Board of Directors wishes to establish standards for the operation and governance of the Association that serve as guiding principles for both volunteer leaders and members of the Association; and,

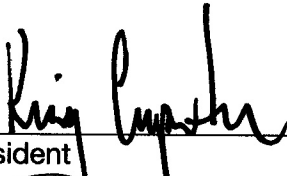
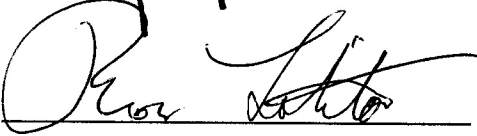
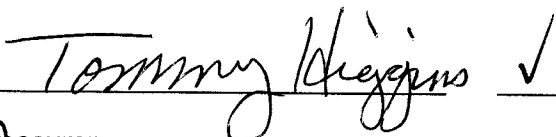
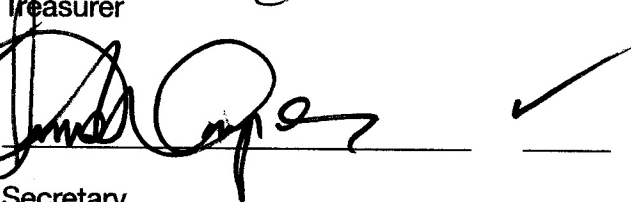
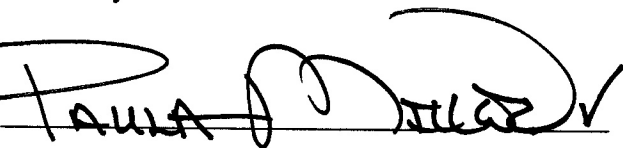
WHEREAS, The Board has determined that it is in the best interests of the Association and the Association’s members to adopt “Official Adoption of Square Payment”

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby adopts “*Official Adoption of Square Payment*,” as a guide to the relationship between the Association and its members.

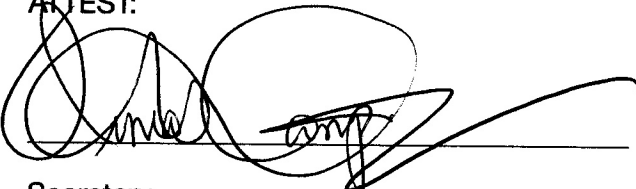
Resolution Type: Custom: Rules and Regulations - Payment processing
Motion Number: 2021.1209.5
Resolution Number: 2021.1209.5/6
Pertaining to: "Official Adoption of Square Payment"
Duly Adopted at a meeting of the board of Directors held: December 9th, 2021

Motion by: Kraig Carpenter

Seconded by: Tommy Higgins

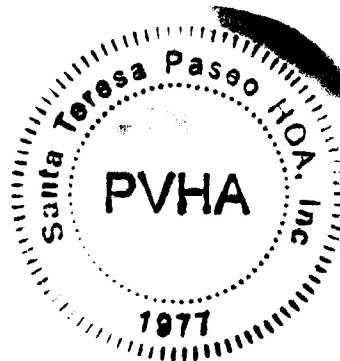
	VOTE: YES	VOTE: NO	ABSTAIN	ABSENT
 _____ President	✓	_____	_____	_____
 _____ Vice President	_____	_____	✓	_____
 _____ Treasurer	✓	_____	_____	_____
 _____ Secretary	✓	_____	_____	_____
 _____ Member At Large	_____	_____	_____	_____

ATTEST:



Secretary

Date: 12/9/21

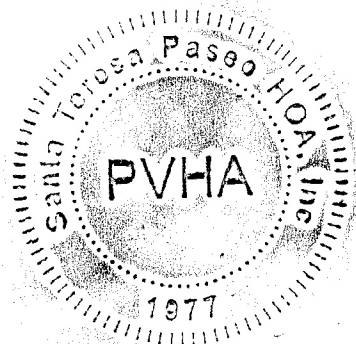


Filed: Google Workspace Secretary File.
Book of Minutes: 2021.12.09
Book of Resolutions: 2021.1209.5/6

Date of Recordation: _____ Corporate Seal:

Resolution 2021.1209.5/6 action points are:

1. Resolves the issue of previous meeting which voted to try Square Processing for 90 days. So we voted to continue with Square Processing.





Paseo Village Homeowners Association, Inc.

by UNANIMOUS CONSENT

Policy Resolution Number 2021.1209.6/6

Relating to “Officially Increases Dues by 5% for 2022”

WHEREAS, Article V of the By-Laws for Paseo Village Homeowners Association, Inc. (“By-Laws”) assigns the Board of Directors (“Board”) all the powers and duties necessary for the administration of the affairs of the Paseo Village Homeowners Association, Inc. (“Association”) and states that the Board may do all such acts and things, except those matters that the Board is prohibited by law, or by these By-Laws, or by the Declaration of Protective Covenants;

WHEREAS, Article VI of the By-Law provides that the directors shall exercise their powers and duties in good faith and in the best interest of the Association and its members:

WHEREAS, the Board of Directors wishes to establish standards for the operation and governance of the Association that serve as guiding principles for both volunteer leaders and members of the Association; and,

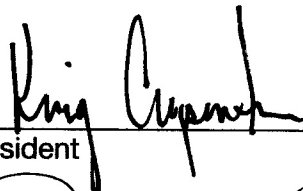
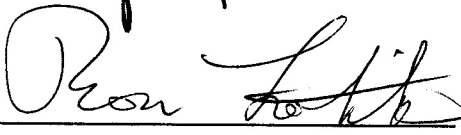
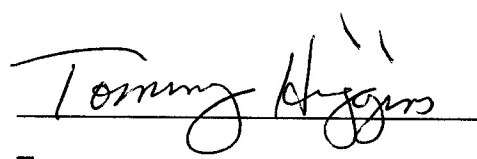
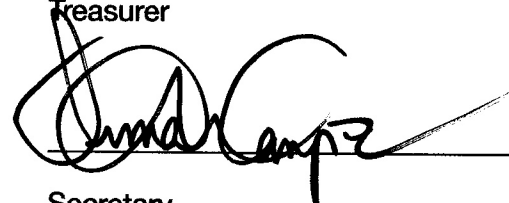
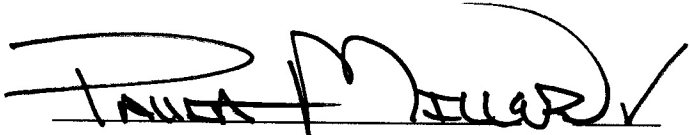
WHEREAS, The Board has determined that it is in the best interests of the Association and the Association’s members to adopt “Officially Increases Dues by 5% for 2022”

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby adopts “*Officially Increases Dues by 5% for 2022,*” as a guide to the relationship between the Association and its members.

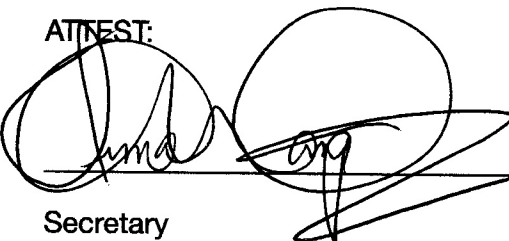
Resolution Type: Custom: Rules and Regulations - Conducting Meetings
 Motion Number: 2021.1209.1
 Resolution Number: 2021.1209.6/6
 Pertaining to: "Officially Increases Dues by 5% for 2022"
 Duly Adopted at a meeting of the board of Directors held: December 9th, 2021

Motion by: Tommy Higgins

Seconded by: Kraig Carpenter

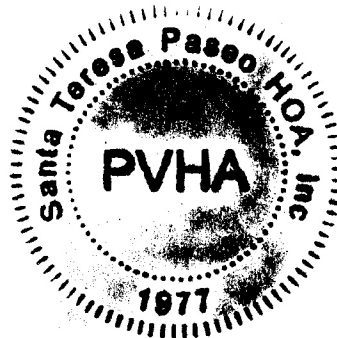
	VOTE: YES	VOTE: NO	ABSTAIN	ABSENT
 _____ President	✓	_____	_____	_____
 _____ Vice President	✓	_____	_____	_____
 _____ Treasurer	✓	_____	_____	_____
 _____ Secretary	✓	_____	_____	_____
 _____ Member At Large	✓	_____	_____	_____

ATTEST:



 Secretary

Date: 12/9/21



Filed: Google Workspace Secretary File.
Book of Minutes: 2021.12.09
Book of Resolutions: 2021.1209.6/6

Date of Recordation: _____ Corporate Seal:

Resolution 2021.1209.6/6 action points are:

1. Increased the members dues from \$109 to \$114 for fiscal year 2022 as authorized by the Covenants.